

**MINUTES
FIRST REGULAR MEETING OF THE
TOWN OF REGINA BEACH
HELD IN THE
TOWN COUNCIL CHAMBERS**

January 11, 2011

Call to Order: Meeting was called to order by Deputy Mayor Wes Taylor at 7:36 p.m.

Attendance: Present: Deputy Mayor Wes Taylor, Clr. Chris Brewer, Eunice Cameron, Harold Hugg, Karen May, Town Administrator Lynette Gaetz and Tracey Woolhether.

Absent: Mayor George Solomon Schofield and Clr. Brian Barber

Approval of Agenda: 1/11 Brewer/Hugg: That the agenda with the following addition:
• Under New Business: Budget be approved. Carried.

Approval of Minutes: 2/11 Brewer/May: That the Minutes of the Twenty-Third Regular Meeting of December 14, 2010 be approved. Carried.

Delegation:
Shawn Probe: 2010 Assessment Lots 10, 11, Block 14, Plan 86R5612
Did not attend.

Glenn Macza: 103 & 105 Centre St. Development:
Glenn Macza and Robert Petrovitch attended and presented a new site plan dated October 21, 2011 for 105 Centre St. indicating the current structure and a residential building on the far east end of the lot and an email with information from Ron Kerr of Community Planning dated January 6, 2011. Discussion was held regarding what Council will allow on this lot. A detailed information package to be presented at next council meeting.

Approval of Accounts: 3/11 Cameron/Hugg: That the payments for the attached Approval of Accounts in the amount of \$259,323.95 and Cheque Register payments cheque #'s 6221 to 6229, 6231 and 6145 to 6154 be approved. Carried.

Council and Administration Reports:
Manager of Public Works & Utilities: Manager of Public Works & Utilities, Al Yurkoski attended the meeting. He presented a written and verbal report.

4/11 Cameron/Brewer: That Al Yurkoski attends the Sask. Construction Safety Council's Power Mobile Equipment Safety Evaluators course on March 1, 2011 at a cost of \$40.00 and that Al Yurkoski and Jeff Simpson attend the Saskatchewan Public Works Association conference on February 22-25, 2011 at a cost of \$225 plus GST/each, with all necessary expenses paid.

Carried.

5/11 Brewer/Eunice: That Lawrie Wilkie's Class 1 Water Treatment & Distribution Certification be renewed at a cost of \$150.00 for a 2 year renewal.

Carried.

6/11 Hugg/Brewer: That Brock Eadie be approved to attend the Class 1 Water Treatment and Distribution course with ATAP Infrastructure Management Ltd. in Regina on January 31 – February 4, 2011 at a cost of \$775.00 plus GST with a signed agreement with Brock as per town policy and all necessary expenses paid.

Carried.

Old Business:

KGS Group: Hwy No. 54 Crossing to Block X-Water Line Extension tender:

7/11 Brewer/Cameron: That the Bigway- Hwy No. 54 Crossing to Block X-Water Line Extension tender be forwarded to Wappel Construction and NIS Construction and if they not interested in providing a tender offer within 7 days then the Town accepts the tender offer (letter dated December 20, 2010 from KGS Group) from Carey's Trenching Option B in the amount of \$57,085.88 (GST included) with the following changes and corresponding price difference:

- Removal of valve on the water main along Highway 54
- Addition of 2 HYMAC fittings at the tie in.

Carried.

Council and Administration

Reports:

Administrator
Lynette Gaetz:

Town Administrator Lynette Gaetz presented a written report.

8/11 Brewer/Cameron: That the On Call payment method be changed to \$1.00 per hour with weekdays consisting of 16 hours per day and weekends consisting of 24 hours per day.

Carried.

9/11 Brewer/Hugg: That the radio system for the outside staff be discontinued and replaced with cell phones and all employees sign a Cell Phone Agreement.

Carried.

10/11 Cameron/Brewer: That a Town of Regina Beach Royal Bank Visa card be obtained for Al Yurkoski, Manager of Public Works & Utilities with a credit limit of \$1,000.00.

Carried.

An email from Regina Health Region was received regarding 608 Green Ave. septic line. Council will support Regina Health Region course of action.

Add to next agenda Landfill & Manning

Old Business:

KGS Group: Hwy
No. 54 Crossing to
Block X-Water Line
Extension tender:

Handled previously.

Saskatchewan
Environment:
Permit to Construct
Waterworks to
Parcel X (Bigway):

The permit to Construct a Water Distribution Line to Parcel X (Bigway) dated December 15, 2010 was presented.

Butler's Trailer
Park: Trailer Park
License Fees:

That a letter of response be sent to Butler's Trailer Park.

Don Tessier & Janet 11/11 Hugg/Cameron:
Ferguson:
Demolition 613
Osborne Lane:

That the 2010 taxes on improvements in the amount of \$750.32 be abated upon proof of the demolition completion by March 31, 2011.

Carried.

New Business:

Planning for 12/11 Hugg/Cameron:
Growth
Application:

That the Town of Regina Beach and the Village of Buena Vista supports the submission of the Planning for Growth Application for a Feasibility Study and each municipality agrees to pay up to \$20,000.00 each towards this study.

Carried.

ISF Extension: 13/11 Brewer/Hugg:

That Council supports the request to extend the deadline to October 31, 2011 for their infrastructure project Phase 2 Water Treatment Plant Project #10131 under the Infrastructure Stimulus Fund program. Council also commits to finish the project and accepts full responsibility for any costs incurred beyond October 31, 2011.

Carried.

Regina Humane 14/11 Hugg/Brewer:
Society: Agreement
for Impoundment:

That the Agreement for Impoundment from the Regina Humane Society for the period of January 1, 2011 to December 31, 2011 be approved and documents signed.

Carried.

Dudley & Company: 15/11 Cameron/Brewer: That the following documents dated December 9, 2010 from Dudley & Company LLP, Chartered Accountants be approved and signed:

- Letter regarding the interim audit of December 6-7, 2010.
- Engage to audit the financial statements for the 2010 year
- Terms of engagement covering audit of financial statements for the 2010 year.

Carried.

That Kim Koteck from Dudley & Company be invited to attend a council meeting after the Town of Regina Beach audit is completed.

Salaries at January 1, 2011: 16/11 Hugg/Brewer: That the attached Town of Regina Beach employee salary list as at January 1, 2011 be accepted with showing the monthly salaries and annual salaries.

Carried.

SPWA: 2011 Annual Conference: Handled previously.

SAMA: Notice of SAMA Annual Meeting: 17/11 Brewer/Hugg: That Clr. Karen May be appointed voting delegate and attend the April 14, 2011 SAMA Annual Meeting with all necessary expenses paid.

Carried.

At 10:00 Clr. Eunice Cameron left the room.

Regina Beach Lions Walleye Classic: Sponsorship: 18/11 Brewer/May: That a donation of \$250.00 plus 2 shirts be given to the Regina Beach Lions Walleye Classic held on June 3, 2011 and a letter regarding support for this event be sent to them.

Carried.

At 10:05 Clr. Eunice Cameron returned to the meeting.

Tax Abatements: 19/11 Hugg/Cameron: That the following 2010 taxes abatements be approved:

Roll#	Legal Desc.	Municipal Tax	School Tax	Library Tax	Total Tax
329	Lot 30, Blk 33, P2375	\$451.31	\$230.85	\$6.87	\$689.03
817	Lot 12, Blk 16, CA477	\$405.95	\$47.14	\$1.04	\$454.49

Carried.

Bad Debt Water Write-offs: 20/11 Hugg/Cameron:

That the following 2010 outstanding water charges be written off:

Bill #	Legal Description	Amount
333.1	Lot 34 Bl 33 Plan P2375	\$195.00
333.2	Lot 34 Bl 33 Plan P2375	\$ 65.00
104	Lot 14 Bl 10 Plan P2375	\$ 65.00
542.1	Lot 1 Bl 6 Plan 65R04981	\$133.90

Carried.

That options be investigated for the billing and collection of utility charges from renters.

SUMA 2011 Convention: Voting Delegates: 21/11 Hugg/Brewer:

That Mayor George Solomon Schofield and Clr. Eunice Cameron be appointed voting delegates for the SUMA 2011 Convention with Clr. Wes Taylor appointed as an alternate.

Carried.

SUMA Policy Resolutions:

Tabled to next regular meeting, everyone to review the resolutions and bring to the next meeting.

Budget:

That a request be put forth to the Fire Chief and the Manager of Public Works & Utilities to provide their budget proposals as soon as possible.

Council and Administration Reports:
Mayor:

No report.

Manager of Public Works & Utilities:

Handled previously.

Administrator:

Handled previously.

Parks, Recreation & Culture:

Chris Exner, Parks & Rec Coordinator submitted a written report. It was decided that he would remain employed by the Town of Regina Beach until a replacement has been hired for the Parks & Rec. Coordinator position.

22/11 Hugg/Taylor:

That the CIF Grant be signed in order to purchase \$2,500.00 worth of shale for the ball diamond in lieu council commits to construct 2 dugouts.

Carried.

Advise Chris to set the dates for the Fool's Volleyball Tournament and Lake Swim and proceed with the necessary arrangements.

Bylaw Enforcement Officer:

Bylaw Enforcement Officer, Ron Monk submitted a written report and a year end report.

Pending List:

Information.

Move Recreation Site on as a discussion item on next agenda.

Reports and
Correspondence:

All reports and correspondence were received and filed except as dealt with by motion:

1. SaskEnergy: Doug Gould re. gas line from fire hall to water treatment plant
2. Clarks Supply: Water Treatment Plant
3. SUMA: Municipal Bylaw Enforcement
 - Insurance Update
 - Audited Financial Statements
 - Urban Update: December 15 & 20, 2010 (emailed)
 - MLDP January 29th Modules (emailed)
 - 2011 SUMAssure AGM Agenda (emailed)
4. Ministry of Environment: 2010 Waterworks and Wastewater Works Inspections
5. Lumsden and District Heritage Home: Nov. 2, 2010 Minutes
6. Columbia Institute: Canada-European Union Trade Agreement
7. FCM: New Deadline for Completing Infrastructure Stimulus Projects
8. Municipal Affairs: 2010 December Municipalities Today (emailed)
9. High Flight Airport Services: Sask Emergency Planners Conf. & Newsletter (emailed)
10. SWRC: AG Plastics Workshop (emailed)
11. Regina Beach Library: Librarian's Report (available upon request)
 - Library Board of Directors Minutes (available upon request)

Osborne Avenue
Road Closure &
Sale: 23/11 Brewer/May:

That Osborne Avenue between 7th Street West heading west to Last Mountain Lake Indian Reserve No. 80A (Kinookimaw) be closed and sold following the appropriate steps as per legislature.

Carried.

Extend Meeting: 24/11 Brewer/Hugg:

That at 10:25 the meeting be extended by 15 minutes.

Carried.

At 10:26 pm Administrator, Lynette Gaetz and Tracey Woolhether left the meeting.

In Camera:

In camera 10:30 pm.

At 10:45 pm Council reconvened to the regular meeting.

Adjournment
10:45 p.m. 25/11 Cameron:

That this meeting be adjourned.

Carried.

Mayor

Town Administrator